
 <p style="text-align: center;">University of Pittsburgh Police Department</p> <p style="text-align: center;">Rules &amp; Regulations Manual</p>	<b>Reference Number:</b> 2 – 14 <b>(Chapter / Section)</b> PLEAC 1.10.5
	<b>Issue Date:</b> 10-29-09 Revised: 12/2018
	<b>Effective Date</b> 11-01-09
	<b>Rescinds:</b> All Previous
	<b>Amends:</b> N/A
<b>Title:</b> <b>In-Service Training</b>	 <hr/> By Order of James K. Loftus, Chief of Police

## **1.0 Policy**

The University of Pittsburgh Police Department requires all sworn members of the law enforcement agency to successfully complete an annual in-service training course, which may include course materials on federal and Pennsylvania court cases and legal updates. This policy provides the guidelines set forth through the Municipal Police Officers' Education and Training Act for the type of training required for its personnel, the amount of required training, documentation of such training, and responsibilities of certain individuals.

## **2.0 M.P.O.E.T.C. Standards**

All municipal police officers, as defined by the Municipal Police Officers' Education and Training Act, as amended, (53 Pa. C.S.A. § 2161-2171) shall comply with the mandatory in-service training requirements of the Pennsylvania Municipal Police Officers' Education and Training Commission.

The following standards must be maintained in accordance with § 203.52. "Mandatory in-service training courses":

- A. Mandatory in-service training is required of all University of Pittsburgh Police Officers and shall consist of continuous in-service requirements and academic in-service requirements.

Continuous in-service requirements shall consist of the following:

1. Annual qualification on a police firearms course with any firearms, shotguns, rifles, and less-lethal weapons authorized for use, including personal weapons carried in lieu of issued weapons or as a second weapon. A weapon may not be carried on duty for which an officer is not qualified.
2. Maintenance of a first aid and CPR certification issued by the American Red Cross, the American Heart Association, the Department of Health or other agency approved by the Department of Health.

3. Academic in-service requirements shall consist of at least 12 hours of annual training as determined yearly by the Commission. The Commission will publish a notice in the *Pennsylvania Bulletin* and in the Commission newsletter regarding the course content and specific hours.

(PLEAC 1.10.5)

- B. The certified school, and the course instructors, will be held responsible by the Commission for proper administration of in-service training courses, including maintenance of proper examination security.
- C. Newly certified police officers may not be required to participate in the mandatory in-service training courses in the year they were certified.
- D. Agencies may request extensions of time from the Commission for officers unable to complete in-service training enumerated within the time frame, (due to military leave, injury, etc.,).. The request shall be filed with the Commission and include justification for the extension.
- E. Annual MPOETC in-service training may be completed online via approved MPOETC sources.